

---

---

## DEPARTMENT OF FRENCH STUDIES

---

---

**TO:** Ian Greene, Associate Dean, Faculty of Arts  
**FROM:** Raymond Mougeon, Chair, French Studies/Arts  
**RE:** Teaching load assignment in DFS  
**DATE:** 22 May 2000



### Background

The Department of French Studies includes two groups of YUFA faculty members (8 from the Alternate Stream and 12 from the Regular Stream). Faculty members from the Regular Stream teach linguistics or literature courses, but also some language courses. Our courses involve either three hours or four hours of classroom teaching. Most of our four-hour courses are language courses. All the other courses (language, linguistics and literature) are three-hour courses. The decision to adopt a four-hour format for our language courses was taken by DFS in the 80s.

### Teaching load

The standard teaching load in DFS is equivalent to three full courses. The actual teaching loads of DFS faculty members can differ from the standard teaching load in two ways: i) higher than three courses, and ii) lower than three courses.

Higher teaching load are typically the result of: i) a faculty member's teaching one graduate or one undergraduate course overload (e.g., Professor Villani taught one half course overload for our graduate program in 99/00, see the attached ALIAS form). The overload courses are usually banked and the accrued course credits are normally cashed within two years.

Lower teaching loads are the result of course releases or of course credits being cashed. Course releases are granted for: i) administrative positions to which course releases have been attached in our part time budget (e.g., the course releases for Prof. Sévigny and Raymond Mougeon, see the attached ALIAS form); ii) internal or external research or development grants that include a funded course release; iii) special course releases (e.g., Prof. Pioffet who started at York in 1999 and who received from the Dean's office an OTO reduction of one course; Prof. Villani who held the position of CUPE Conversions and Career Advisor and who was awarded a release of one course, see the attached ALIAS form).

Up to now, the faculty members' activities in graduate supervision (i.e., thesis or MRP supervision) have not been taken into account when determining the actual teaching load

of DFS faculty members. As it has been pointed out in our last AP, we will have discussions in our unit to develop a formula for quantifying such activities and for factoring them into the calculation of the teaching load.

I remain at your disposal for further information on how teaching load is assigned in DFS.