

GLENDON COLLEGE
MATHEMATICS DEPARTMENT
MEMORANDUM

YORK UNIVERSITY
JUL 05 2000
ACADEMIC STAFF RELATIONS

TO : Paula O'Reilly, Administration Co-Chair, JCOAA
FROM : D. Spring, Chair, Mathematics Department
SUBJECT : Faculty Workload
DATE : June 30, 2000

July 28, 2000
JCOAA INFORMATION
Cc: Penni Stewart
Brenda Hart
Bernie Lightman
Brian Abner
Barry Miller
Philip Silver
Barney Savage
Ron Brodessa
Norm Ahmet

In response to your memo of March 7, 2000, the normal teaching load in the Department of Mathematics, Glendon College, is three full courses per year. This includes the teaching of a half-course in the Graduate Programme in Mathematics and Statistics, which is done on an occasional basis by members of our department.

The determination of full course equivalents includes consideration of the following parameters :

- (a) Course direction and co-ordination
- (b) Student advising
- (c) Supervision of marker/graders
- (d) Course preparation
 - 1. To date the supervision of graduate students and the supervision of directed reading courses at the undergraduate levels have not been considered part of the normal teaching load in our department.
 - 2. To date also there have been no course-load reductions for extensive research activity undertaken by faculty members of our department.
 - 3. Course delivery has consisted of traditional lectures by the course instructor, accompanied where appropriate by slides and computer generated overheads.

DS



c.c. Jean-Claude Bouhénic