

Dr. Lightman and Astronomy wrote:

> Dr. Lightman,

> this is the first time I did hear about it.

> I was not in office during 99/00. So I don't know whether my
> office was notified about the April 2000 deadline.

> I also don't know how much detail your committee wishes to see.

> Our normal teaching load is 1.5 courses and 2 full-year tutorials.
> The 1.5 courses are assigned as a mix of large/small classes,
> and usually a mix of lower/upper year courses.

> Faculty members may be exempted from tutorials when they
> teach a large class and run extended office hours (in lieu
> of tutorials), or when they prepare a new difficult course
> assignment.

> We also have faculty teaching laboratory courses, and these
> are assigned not on the basis of the credit value of the
> course, but the workload is assessed separately.

> The fairness of the process is adjudicated by the department's
> Executive and Planning Committee.

> I hope that these remarks satisfy the needs of your
> committee. If there is a particular format in which
> my report ought to be cast, please let me know where
> I can find the guidelines.

Best Regards,

marko horbatsch

On Wed, 11 Oct 2000, Bernie Lightman wrote:

> Dr. Horbatsch, we don't have your School's report and we need it as soon
> as
> possible. We need to have information on how each unit defines normal
> teaching load so that the administration and YUFA can discuss this issue
> together. For further information, please see the YUFA CA 18.08.1. Send
> the report to me at C28 EOB. If this is the first you've heard of this,
> please give me a call at Academic Staff Relations (extension 55155).
> Regards, Bernie Lightman (Acting Director, Academic Staff Relations)
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