

Housekeeping Revisions to Alternate Stream Document

The current Alternate Stream Document (approved by Senate in 1977 and included in the current YUFA Collective Agreement) is affected by some of the changes included in the new *Tenure and Promotions Policy, Criteria and Procedures* approved by YUFA and the Administration and accepted by Senate in 2002.

The attached revision represents some minor “housekeeping” changes designed to bring the Alternate Stream document in line with the new *Procedures*. The changes are not substantive; they are designed to improve clarity and flow of the text, and to incorporate necessary references to the new *Procedures*.

Summary of changes

1. All sections in the Alternate Stream Document now numbered for ease of reference.
2. **Preamble**, line 1: “now” deleted from phrase “In the large multifaceted institution that York University has become, it is ~~now~~ apparent that the duties required of some members of faculty are significantly different...”
 - Rationale – reference is outdated
3. **Preamble**, last paragraph: “every September” replaced with “periodically”
 - Rationale – guidelines are not submitted annually, but rather periodically
4. **Ranks and Patterns of Appointment in the Alternate Stream**: definitions of Assistant Lecturer, Associate Lecturer and Senior Lecturer have been moved so that they are grouped together with the listing of academic ranks, followed by *Procedures*.
 - Rationale: the listing of ranks (Assistant, Associate, Senior Lecturer) in the Alternate Stream belongs together with the definitions of those ranks.
5. **Definition of Associate Lecturer**: example which refers to the procedure for dismissal of tenured faculty members has been deleted
 - Rationale – procedure is not part of the new *T&P Policy, Criteria and Procedures*
6. **Procedures**, paragraph 1: include cross-reference to new *T&P Policy, Criteria and Procedures*
 - Rationale: paragraph refers to procedures and levels of consideration in the T&P document, so the cross-reference has been added for clarity.
7. **New section B.2.1 Letters of Reference and Evaluations**: this section duplicates the section on letters of reference and evaluations in the new *T&P Policy, Criteria and Procedures*, and governs the evaluations of teaching and service outlined in the Alternate Stream document.
 - Rationale – since confidential letters of reference are no longer gisted, the process for writing such confidential letters and for preparing them for viewing by the candidate should be explicitly set out in this document.
8. **Evaluation of Teaching**, paragraph 1: “on Tenure and Promotions” added to reference to Senate Committee
 - Rationale – for clarity, since the current T&P Procedures refer to Senate Review Committees and the Senate T&P Committee in different circumstances, as applicable.
9. All references to “Tenure and Promotion Committee of the initiating unit” are changed to “File Preparation Committee” (except in item 11, below)
 - Rationale – to accord with the new procedures, since these sections refer to activities which would be undertaken by the File Preparation Committee.

10. **(b) Evaluation by students**, second paragraph: “anonymous” deleted from “A formal, anonymous questionnaire...”
- Rationale – questionnaires are not necessarily anonymous; if they contain comments, they must be signed. This change allows for both kinds of questionnaires.
11. **(b) Evaluation by students**, penultimate and ultimate paragraphs: references to “Tenure and Promotions Committee” changed to “initiating unit”. Phrase added at end of last sentence, last paragraph: “... and shall make the questionnaires available to the File Preparation Committee.”
- Rationale – it is not the responsibility of the T&P committee (now the Adjudicating Committee) to prepare an annual summary of teaching evaluations; rather, this would be a more general function of the initiating unit. A sentence has also been added to clarify that the initiating unit will make a candidate’s teaching evaluation questionnaires available to his/her File Preparation Committee.